



BOARD MEETING MINUTES

November 25, 2014

Attendees:

Anne Prudhel	At-Large Representative	aprudhel@carollo.com
Bill Chavez	Vice-Chairman	chavezb@sacsewer.com
Brian Avon	Secretary	brian_avon@golder.com
Iris Uresti	Administrator	IUresti@brwncald.com
Roberts McMullin	Chairman	rmcmulli@ebmud.com
Sasha Mestetsky	At-Large Representative	smestets@centralsan.org
Robert Allen	At-Large Representative	AllenRob@cdmsmith.com

Items Discussed:

1. Conference (Follow up)
 - a. Speaker have been notified if they were accepted
 - b. Cindy will be a moderator
 - c. Sasha will look into the speakers over the holiday
 - d. Reservation at Stakes for 20 people has been set for after the conference
 - e. Roberts will look into advertising with Trenchless Technologies
2. Membership
 - a. We currently have 57 members.
 - b. Roberts will work with Iris to create a list of previous members who did not rejoin this year.
 - c. Brian should confirm that monthly meeting attendees are members.
 - d. We will add a footer on the bottom of all emails that lists the BOD and all current members.
3. Finances
 - a. Jimmy will update the BOD at a later date
 - b. Jimmy and Roberts have been working with the lawyer to get everything finalized. Documentation has been turned in.
4. Monthly Meetings
 - a. We will continue with sandwiches but look into other options with Deana's help.
 - b. Meeting format is still working well. Brian will shorten the meeting minute's recap.
 - c. Ipad is working well but Brian would like to purchase a Microsoft word app. Brian will email the BOD with the costs.
5. Field Trip
 - a. Roberts is working on having a field trip to the EBMUD Aqueduct Replacement project.

- b. For future field trips that are not sponsored by PUG we will not circulate invitations. All third party field trips will be sent to the BOD prior to circulation.
- 6. PUG Social Events
 - a. We will have a BOD Holiday Dinner
 - b. Brian will set up a few weekends in June for wine tasting and tour. Look into a catered event.
- 7. PUG Raffles
 - a. We have lots of shirts and a few more hats. We will do a large giveaway during our conference.
 - b. One iPad for giveaway
 - c. Bill will look into purchasing a camera and other items
- 8. PUG Website
 - a. Anne will be the chair of the webpage. Bob will help Anne with updates.
 - b. Bob, Anne, and Roberts will go through the webpage and identify problems with the website.
 - c. Submit comments about the website to Bob and Anne by December. We will look into updating the webpage and give it a new look.
- 9. PUG Board Conference Attendance
 - a. Each board member will put together an estimate for their travel to a conference.
 - b. It has been determined that \$1,500 is not enough for most conferences. The BOD will review the fees and vote to see if more reimbursements are warranted.
- 10. Outreach
 - a. At this time no board member has time to take this on.
 - b. Roberts will take the time to create a LinkedIn page.